



TAGORE MEDICAL COLLEGE & HOSPITAL

Rathinamangalam, Melakkottaiyur Post, Chennai - 600127.
Phone : 044-30101111, Fax : 044-222 5555, Email: tagoremch@gmail.com



(Affiliated to the Tamil Nadu Dr.MGR Medical University & Recognized by the Ministry of Health & Family welfare. Govt. of India New Delhi)

Proceedings of the Grievance Redressal Committee Meeting held on 09.04.2024

Minutes of meeting

Members present:

Designation and Department	Position
Dean Dr.J.Muthukumaran	Chairman
Medical Superintendent Dr.Karunanidhi	Co-ordinator
Vice Principal Dr.D.H.Gopalan	Member
Adviser Dr.Ravindran.K	Member
Professor & HOD, Dept of OBG Dr. P.B. Premalatha	Member
Professor & HOD, Dept of Pediatrics Dr.T.Ravichandan	Member
Administrative Officer Mr.P.Venkadkrishnan	Member
HR Mr.Dillibabu	Member

- **Grievance:** Dispute between OBG ward staff nurse (G. Kavitha) and OBG ward in-charge (M.S. Thenmozhi). That, it has been observed that unequal treatment in the workplace, where certain privileges including preferred shifts and task assignments have been repeatedly given to other staff members.
- **Action take:**In presence of the Grievance redressal committee members, recommendations, to nursing supervisor, to ensure task and responsibilities should be distributed equally among all the staff members, without partiality.
- The committee recommended 1 week suspension for S.M. Thenmozhi (OBG ward in-charge) for the misconduct.


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Google

Rathinamangalam, Tamil Nadu, India

Unnamē Road, Rathinamangalam, Tamil Nadu 600048, India

Lat 12.860235°

Long 80.136078°

09/04/24 02:45 PM GMT +05:30


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Proceedings of the Grievance Redressal Committee Meeting held on 15.03.2024

Members present:

Designation and Department	Position
Dean Dr.J.Muthukumaran	Chairman
Medical Superintendent Dr.Karunanidhi	Co-ordinator
Vice Principal Dr.D.H.Gopalan	Member
Adviser Dr.Ravindran.K	Member
Professor & HOD, Dept of OBG Dr. P.B. Premalatha	Member
Professor & HOD, Dept of Pediatrics Dr.T.Ravichandan	Member
Administrative Officer Mr.P.Venkadakrishnan	Member
HR Mr.Dillibabu	Member

Agenda:

- Status update on unsolved issues
- Discussion of new grievances if any
- Evaluation of each grievance

Proceedings of the meeting:

- Issues regarding hostel cleanliness & food was addressed
- Discussed about the stress & mental health of students .
- Planned to conduct future programs on stress management.


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Proceedings of the Grievance Redressal Committee Meeting held on 05.01.2024

Members present :

Designation and Department	Position
Dean Dr.J.Muthukumaran	Chairman
Medical Superintendent Dr.Jayakumar	Co-ordinator
Vice Principal Dr.D.H.Gopalan	Member
Adviser Dr.Ravindran.K	Member
Professor & HOD, Dept of OBG Dr. P.B. Premalatha	Member
Professor & HOD, Dept of Pediatrics Dr.T.Ravichandan	Member
Administrative Officer Mr.P.Venkadkrishnan	Member
HR Mr.DilliBabu	Member

Grievance: Dispute between CRMI (MR.kumar) and duty nurse (Ms.Saranya). Regarding, rude behavior by the staff nurse towards the CRMI. The issue has been informed to unit chief, HOD.

Action taken: In presence of the Grievance redressal committee members, the CRMI (MR.kumar) and duty nurse (Ms.Saranya), were enquired and a brief explanation about the dispute was heard. The problem between the two parties was solved by the committee members. Few recommendations were given by the committee members to the CRRI students and nurse in charge.


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Proceedings of the Grievance Redressal Committee Meeting held on 03.11.2023

Members present:

Designation and Department	Position
Dean Dr.J.Muthukumaran	Chairman
Medical Superintendent Dr.Karunanidhi	Co-ordinator
Vice Principal Dr.D.H.Gopalan	Member
Adviser Dr.Ravindran.K	Member
Professor & HOD, Dept of OBG Dr. P.B. Premalatha	Member
Professor & HOD, Dept of Pediatrics Dr.T.Ravichandan	Member
Administrative Officer Mr.P.Venkadakrishnan	Member
HR Mr.Dillibabu	Member

AGENDA

- Discussion on the grievance redressal process.
- Opening of grievance complaint box on regular basis.
- Review and resolution of ongoing grievances in the girls' hostel and canteen.
- Paramedical staff request for transport services.

MINUTES OF MEETING :

- All the grievances, disputes will be primarily addressed by the grievance redressal committee, and then according to the dispute, it will be directed to respective committee.
- Grievance complaint box will be regularly opened on all Monday and Friday.
- Discussed about the ongoing grievance took place in girls hostel and canteen.
- Para medical staff request regarding arrangement of transport services has been discussed with transport department, to arrange transport facility with immediate effect.



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Proceedings of the Grievance Redressal Committee Meeting held on 8.8.2023

Minutes of meeting

Members present:

Designation and Department	Position
Dean Dr.J.Muthukumaran	Chairman
Medical Superintendent Dr.Karunanidhi	Co-ordinator
Vice Principal Dr.D.H.Gopalan	Member
Adviser Dr.Ravindran.K	Member
Professor & HOD, Dept of OBG Dr. P.B. Premalatha	Member
Professor & HOD, Dept of Pediatrics Dr.T.Ravichandan	Member
Administrative Officer Mr.P.Venkadkrishnan	Member
HR Mr.Dillibabu	Member

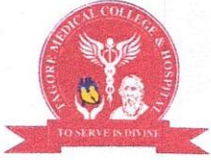
Agenda:

1. To discuss the grievances raised by students.
2. To decide on the resolution of the grievances.
3. Any other matter

Proceedings of the meeting:

1. Address hostel facilities issue with Infrastructure Committee.
2. Review internal assessment timelines with the Academic Committee.
3. Survey students regarding cafeteria food quality and hygiene.
4. Coordinate with administrative staff to streamline document issuance.


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TAGORE MEDICAL COLLEGE AND HOSPITAL RATHINAMANGALAM MINUTES OF MEETING ANTI-RAGGING COMMITTEE – JUNE 2024

Meeting	Anti Ragging Committee
Date & Time	5-6-2024 2.00PM to 2.30 PM
Venue	MEU room
Agenda	Discussion of steps to prevent ragging
Members	<ul style="list-style-type: none">• Dean• Medical Superintendent• Nodal Officer• Members of anti-ragging committee• Wardens & Deputy Wardens of both hostels

The following were discussed by the anti-ragging committee to prevent ragging.

- Anti-ragging committee meeting was conducted on 5-6-2024 at 2.00 PM.
- Members of the committee attended the meeting
- Faculty rotations, regular hostel rounds, and CCTV surveillance in key areas were reviewed. These measures are helping reduce ragging incidents, though some concerns remain.
- Faculty members conducting rounds reported fewer ragging-related issues but suggested increasing patrols during late-night hours
- Deputy wardens reported conducting daily rounds and addressing any issues. Complaints were recorded, and serious cases were escalated to the Dean's office.


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5-6-2024
MEU ROOM
2.00 pm

ANTI-RAGGING COMMITTEE

- | | | |
|---------------------------|--------------------------------------------|--|
| 1. DR K. PREM KUMAR | ASSOCIATE PROFESSOR
DEPT. OF PSYCHIATRY | |
| 2. DR R. RAVI KUMAR | Prof. & HOD of Pathology | |
| 3. Dr. J. Sivakumar | Prof. & HOD of | |
| 4. Dr. B. S. Sangeetha | Professor | |
| 5. DR. P. B. Premavathi | Professor | |
| 6. Dr. Poornima | Assistant Prof | |
| 7. Dr. I. Kannan | Associate Professor
Microbiology | |
| 8. Dr. Ramya Ravichandran | Assoc. Prof. Pharmacology | |
| 9. Dr. T. Ravichandran | Prof. Pediatrics | |
| 10. P. VENKATAKRISHNAN | A.O. | |

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TAGORE MEDICAL COLLEGE AND HOSPITAL RATHINAMANGALAM MINUTES OF MEETING ANTI-RAGGING COMMITTEE – May 2024

Meeting	Anti Ragging Committee
Date & Time	2-5-2024 2.00PM to 2.30 PM
Venue	MEU room
Agenda	Discussion of steps to prevent ragging
Members	<ul style="list-style-type: none">• Dean• Medical Superintendent• Nodal Officer• Members of anti-ragging committee• Wardens & Deputy Wardens of both hostels

The following were discussed by the anti-ragging committee to prevent ragging.

- Anti-ragging committee meeting was conducted on 4-6-2024 at 2.00 PM.
- Members of the committee attended the meeting.
- The institution is taking various steps to curb the menace of ragging among students in accordance with the guidelines issued by the Supreme Court of India, University Grants Commission, National Medical Commission, and the Tamil Nadu Dr.MGR Medical University.
- To have a close monitoring of students to prevent ragging incidents, faculty members are posted on turns to go round the college, hospital, hostels, canteen, common room for boys, common room for girls, library, and other vulnerable places to avert any incidence of ragging.
- On completion of their duty, faculty members are requested to record their views in the register kept in the chambers of the Dean.
- Names and contact numbers of anti-ragging committee members have been displayed prominently in hostel premises.

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- If any untoward incident of ragging occurs, it should be brought to the notice of the Dean for appropriate action.
- The deputy wardens of both hostels are routinely going for rounds twice a day and recording their views in the register.
- CCTV HD cameras are installed in all common areas of the hostel, with monitoring done regularly.
- No formal complaints regarding ragging have been received from students or their parents this year.
- Movement register for all students are maintained in the hostel.
- Live HD Camera feed from hostel premises is accessible through smartphone App for constant monitoring by the warden
- Request has been placed to appoint new deputy wardens in boys' hostel.
- Regular meetings are scheduled with students to sort out their problems by the wardens and the deputy wardens of both hostels.
- The security personnel posted for first year wing should not allow senior students to enter the first year wing and maintain 24 hour vigil.
- The first year students are not allowed to leave the campus for any purpose, unless accompanied by a parent. The parents should ensure safe return of their wards to the hostel.
- Every faculty member is responsible for effective monitoring inside the campus to prevent ragging.
- Duty physicians and duty surgeons are instructed to visit hostels during evening hours and record their observations in the notebook in the hostel.
- Duty doctors can perform surprise visits to hostels during evening hours.
- Wardens are instructed to frequently check rooms of first year students for the presence of record note-books of seniors.
- HODs are to instruct duty assistants to visit hostels in the evening and record their findings.
- Rooms have to be identified and segregated for the expected arrival of fresh batch of MBBS students
- Steps discussed to curb ragging in the previous meeting were implemented.

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25-2024
2:00pm
MEU ROOM

ANTI-RAGGING COMMITTEE
MAY 2024

1. DR. K. PREM KUMAR	ASSOCIATE PROFESSOR DEPT OF PSYCHIATRY	
2. Dr. KACRANA. G	ASSISTANT PROFESSOR DEPT OF ENT	
3. DR. RISHI KUMAR	ASSISTANT PROFESSOR DEPT. OF GEN. MEDICINE	
4. DR. P. B. PREMAJAN	Prof of Oj G	P. B. Premajan
5. Dr. B. S. Sangeetha	Prof - Pathology	B. S. Sangeetha
6. Dr. T. Ravi Chandran	Prof. Pediatrics	R. —
7. DR. P. R. THIRUMOSU VALLI	Prof of Micro	P. R. Thirumosu Valli
8. Dr. K. Prunaga	Prof Head - Pharmacy	K. Prunaga

22/05/24
21/5/2024

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TAGORE MEDICAL COLLEGE AND HOSPITAL

RATHINAMANGALAM

MINUTES OF MEETING

ANTI-RAGGING COMMITTEE – April 2024

Meeting	Anti Ragging Committee
Date & Time	3-4-2024 2.00PM to 2.30 PM
Venue	MEU room
Agenda	Discussion of steps to prevent ragging
Members	<ul style="list-style-type: none">• Dean• Medical Superintendent• Nodal Officer• Members of anti-ragging committee• Wardens & Deputy Wardens of both hostels

The following were discussed by the anti-ragging committee to prevent ragging.

- Anti-ragging committee meeting was conducted on 3-4-2024 at 2.00 PM.
- Members of the committee attended the meeting.
- External members of the anti-ragging committee were invited to the meeting.
- The institution is taking various steps to curb the menace of ragging among students in accordance with the guidelines issued by the Supreme Court of India, University Grants Commission, National Medical Commission, and the Tamil Nadu Dr.MGR Medical University.
- To have a close monitoring of students to prevent ragging incidents, faculty members are posted on turns to go round the college, hospital, hostels, canteen, common room for boys, common room for girls, library, and other vulnerable places to avert any incidence of ragging.
- On completion of their duty, faculty members are requested to record their views in the register kept in the chambers of the Dean.


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- Names and contact numbers of anti-ragging committee members have been displayed prominently in hostel premises.
- If any untoward incident of ragging occurs, it should be brought to the notice of the Dean for appropriate action.
- The deputy wardens of both hostels are routinely going for rounds twice a day and recording their views in the register.
- CCTV HD cameras are installed in all common areas of the hostel, with monitoring done regularly.
- Student representatives were sensitised about the consequences of ragging.
- No formal complaints regarding ragging have been received from students or their parents this year.
- Movement register for all students are maintained in the hostel.
- Live HD Camera feed from hostel premises is accessible through smartphone App for constant monitoring by the warden
- Request has been placed to appoint new deputy wardens in boys' hostel.
- Regular meetings are scheduled with students to sort out their problems by the wardens and the deputy wardens of both hostels.
- The security personnel posted for first year wing should not allow senior students to enter the first year wing and maintain 24 hour vigil.
- The first year students are not allowed to leave the campus for any purpose, unless accompanied by a parent. The parents should ensure safe return of their wards to the hostel.
- Every faculty member is responsible for effective monitoring inside the campus to prevent ragging.
- Duty physicians and duty surgeons are instructed to visit hostels during evening hours and record their observations in the notebook in the hostel.
- Duty doctors can perform surprise visits to hostels during evening hours.
- Wardens are instructed to frequently check rooms of first year students for the presence of record note-books of seniors.
- Steps discussed to curb ragging in the previous meeting were implemented.


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3-4-2024
2 PM
MEU ROOM

ANTI-RAGGING COMMITTEE
APRIL 2024

1. DR K PREM KUMAR	ASSOCIATE PROFESSOR DEPARTMENT OF PSYCHIATRY	<i>[Signature]</i>
2. DR. P. Sivakumar	Asst 2nd Prof DVL	<i>[Signature]</i> 3/4/2024
3. Dr. MAHENDRAN M	FORENSIC MEDICINE	<i>[Signature]</i>
4. Dr B. JAYARAJAN	MEDICAL SUPERVISOR	<i>[Signature]</i>
5. A. Adithyan Srinam.	FINAL YEAR Representation	<i>[Signature]</i>
6. S. NAFEESSAH FATHIMA	III rd YEAR. Rep	<i>[Signature]</i>
7. I. Kannan	Microbiology	<i>[Signature]</i>
8. DR. P. B. Pradeep	GU	<i>[Signature]</i> P. B. Pradeep

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TAGORE MEDICAL COLLEGE AND HOSPITAL RATHINAMANGALAM MINUTES OF MEETING ANTI-RAGGING COMMITTEE – March 2024

Meeting	Anti Ragging Committee
Date & Time	4-3-2024 2.00PM to 2.30 PM
Venue	MEU room
Agenda	Discussion of steps to prevent ragging
Members	<ul style="list-style-type: none">• Dean• Medical Superintendent• Nodal Officer• Members of anti-ragging committee• Wardens & Deputy Wardens of both hostels

The following were discussed by the anti-ragging committee to prevent ragging.

- Anti-ragging committee meeting was conducted on 4-3-2024 at 2.00 PM.
- Members of the committee attended the meeting.
- The institution is taking various steps to curb the menace of ragging among students in accordance with the guidelines issued by the Supreme Court of India, University Grants Commission, National Medical Commission, and the Tamil Nadu Dr.MGR Medical University.
- To have a close monitoring of students to prevent ragging incidents, faculty members are posted on turns to go round the college, hospital, hostels, canteen, common room for boys, common room for girls, library, and other vulnerable places to avert any incidence of ragging.
- On completion of their duty, faculty members are requested to record their views in the register kept in the chambers of the Dean.
- Names and contact numbers of anti-ragging committee members have been displayed prominently in hostel premises.
- If any untoward incident of ragging occurs, it should be brought to the notice of the Dean for appropriate action.

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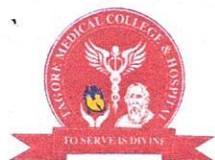


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RATHINAMANGALAM, MELAKOTTAIYUR POST,
Chennai-600 127.



TAGORE MEDICAL COLLEGE & HOSPITAL

Rathinamangalam, Melakkottaiyur Post, Chennai - 600127.
Phone : 044-30101111, Fax : 044-222 5555, Email: tagoremch@gmail.com



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4.3.2024

MEU ROOM

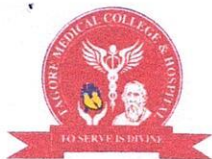
2.00pm

ANTI - RAGGING COMMITTEE

- | | | |
|-----------------------------|-------------------------------------|-----------------|
| ① DR. K. PREM KUMAR | ASSOCIATE PROF
PSYCHIATRY | |
| (2) DR. P. B. Premalatha | Programmer and
Prof. of Medicine | P.B. Premalatha |
| 3. Dr. P. R. THENMOZH VALLI | Prof. of Medicine | |
| 4. Dr. RAJAKUMA | Head of DUL | |
| 5. Dr. I. Kannan | Associate Professor | day |
| 6. Dr. B. S. Sangeetha | Asso. Prof / Pathology | |
| 7. Dr. D. H. Gopalan | Vice Principal | |
| 8. Dr. B. Jayalaxmi | Med. Super | |
| 9. Dr. J. Ramesh Kumar | Dean | |
| 10. Dr. C. P. Kulkarni | Prof of Med
Pathology | |

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TAGORE MEDICAL COLLEGE AND HOSPITAL RATHINAMANGALAM MINUTES OF MEETING ANTI-RAGGING COMMITTEE – February 2024

Meeting	Anti Ragging Committee
Date & Time	2-2-2024 2.00PM to 2.30 PM
Venue	MEU room
Agenda	Discussion of steps to prevent ragging
Members	<ul style="list-style-type: none">• Dean• Medical Superintendent• Nodal Officer• Members of anti-ragging committee• Wardens & Deputy Wardens of both hostels

The following were discussed by the anti-ragging committee to prevent ragging.

- Anti-ragging committee meeting was conducted on 2-2-2024 at 2.00 PM.
- Members of the committee attended the meeting.
- The institution is taking various steps to curb the menace of ragging among students in accordance with the guidelines issued by the Supreme Court of India, University Grants Commission, National Medical Commission, and the Tamil Nadu Dr.MGR Medical University.
- To have a close monitoring of students to prevent ragging incidents, faculty members are posted on turns to go round the college, hospital, hostels, canteen, common room for boys, common room for girls, library, and other vulnerable places to avert any incidence of ragging.
- On completion of their duty, faculty members are requested to record their views in the register kept in the chambers of the Dean.
- Names and contact numbers of anti-ragging committee members have been displayed prominently in hostel premises.
- If any untoward incident of ragging occurs, it should be brought to the notice of the Dean for appropriate action.
- The deputy wardens of both hostels are routinely going for rounds twice a day and recording their views in the register.


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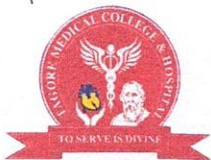
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- CCTV HD cameras are installed in all common areas of the hostel, with monitoring done regularly.
- No formal complaints regarding ragging have been received from students or their parents this year.
- Movement register for all students are maintained in the hostel.
- Live HD Camera feed from hostel premises is accessible through smartphone App for constant monitoring by the warden
- Regular meetings are scheduled with students to sort out their problems by the wardens and the deputy wardens of both hostels.
- The security personnel posted for first year wing should not allow senior students to enter the first year wing and maintain 24 hour vigil.
- The first year students are not allowed to leave the campus for any purpose, unless accompanied by a parent. The parents should ensure safe return of their wards to the hostel.
- Every faculty member is responsible for effective monitoring inside the campus to prevent ragging.
- Duty doctors can perform surprise visits to hostels during evening hours.
- Wardens are instructed to frequently check rooms of first year students for the presence of record note-books of seniors.
- Steps discussed to curb ragging in the previous meeting were implemented.


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Rathinamangalam, Tamil Nadu, India

OFFICE, TAGORE MEDICAL COLLEGE & HOSPITAL, Rathinamangalam, Tamil Nadu

600048, India

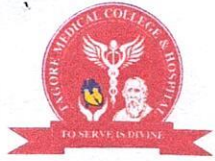
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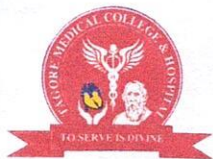
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2-2-2024
2:00 pm
MEU ROOM

ANTI-RAGGING COMMITTEE
FEBRUARY 2024

1. DR. K. PREM KUMAR	ASSOCIATE PROFESSOR DEPT. OF PSYCHIATRY	
2. Dr. Deepak Thakur	Associate Professor Dept. O.R.L.	
3. Dr. I. Kannan	Prof./Microbiology	
4. Dr. P.R. THENMOZHIVAR	Prof. Professor of Micro Bios & Imm	
5. Dr. C.P. Lulu	Asso Prof/ Pathology	
6. Dr. B.S. Sangeetha		
7. Dr. B. Sangeetha	M.S	

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TAGORE MEDICAL COLLEGE AND HOSPITAL RATHINAMANGALAM MINUTES OF MEETING ANTI-RAGGING COMMITTEE – January 2024

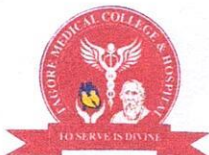
Meeting	Anti Ragging Committee
Date & Time	2-1-2024 2.00PM to 2.30 PM
Venue	MEU room
Agenda	Discussion of steps to prevent ragging
Members	<ul style="list-style-type: none">• Dean• Medical Superintendent• Nodal Officer• Members of anti-ragging committee• Wardens & Deputy Wardens of both hostels

The following were discussed by the anti-ragging committee to prevent ragging.

- Anti-ragging committee meeting was conducted on 2-1-2024 at 2.00 PM.
- Members of the committee attended the meeting.
- Faculty members are assigned on rotation to conduct regular rounds across key areas, including the college, hospital, hostels, canteen, boys' and girls' common rooms, library, and other potentially vulnerable locations, to proactively prevent any incidents of ragging.
- Upon completing their rounds, faculty members are required to document their observations and feedback in the register maintained in the Dean's office.
- The names and contact numbers of members of the Anti-Ragging Committee are displayed prominently in the hostel premises for easy access.
- In case of any untoward ragging-related incidents, immediate reporting to the Dean is mandatory for appropriate action to be taken.
- The deputy wardens of both hostels conduct regular inspections twice daily, with their observations being recorded in the designated register.
- High-definition CCTV cameras have been installed in all common areas of the hostels, and the footage is regularly monitored to ensure safety and compliance

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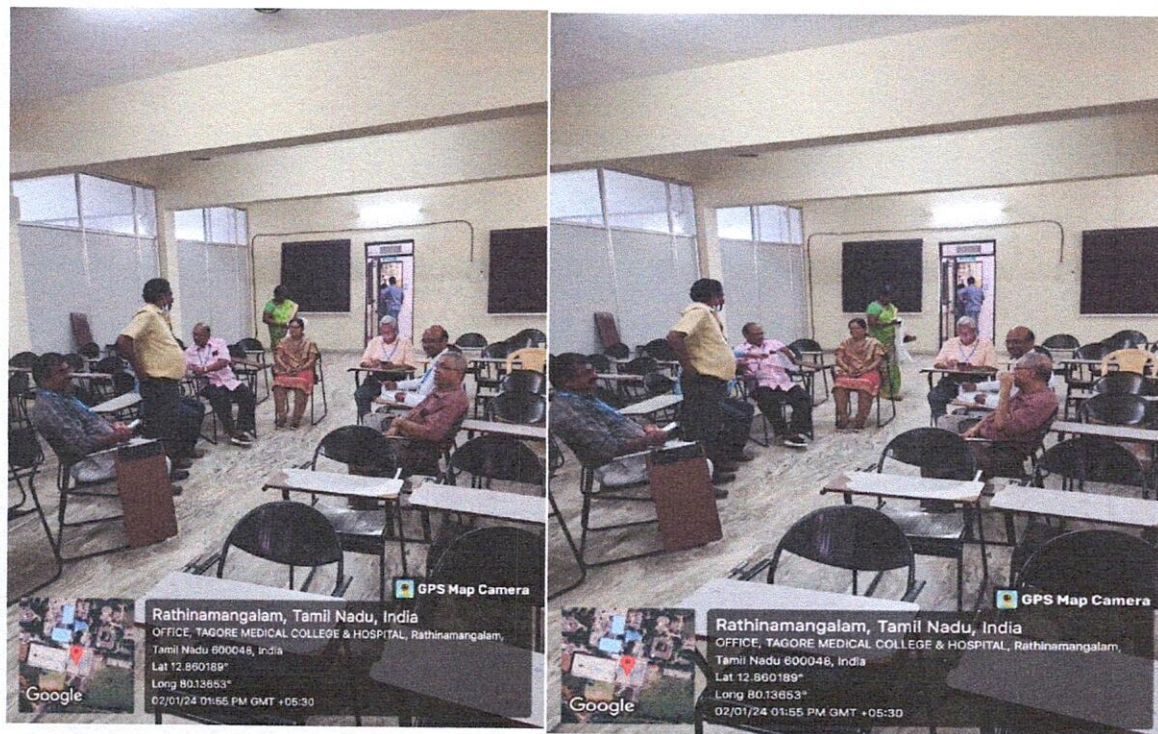
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- No formal complaints regarding ragging have been received from students or their parents this year.



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21-2023
1.30pm to
2.00pm

ANTI-RAGGING COMMITTEE JANUARY 2024

Dr. B. SANTAKUMAR	Med. Super	
Dr. B. S. Sargultha	Chief warden/Girls	
Dr. I. Kannan	Chief warden Boys hostel	
Dr. R. Ravilumar	Phys + ophthl	
Dr. R. Asaker	HOD F.M	
Dr. Ramesh	K.M	
Dr. T. Rameshcham	paediatrics	
Dr. S. Srinivas	DVL Pr	

21.2.24

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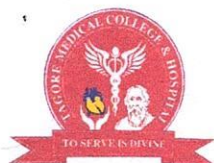
TAGORE MEDICAL COLLEGE AND HOSPITAL RATHINAMANGALAM MINUTES OF MEETING ANTI-RAGGING COMMITTEE – December 2023

Meeting	Anti Ragging Committee
Date & Time	4-12-2023 2.00PM to 2.30 PM
Venue	MEU room
Agenda	Discussion of steps to prevent ragging
Members	<ul style="list-style-type: none">• Dean• Medical Superintendent• Nodal Officer• Members of anti-ragging committee• Wardens & Deputy Wardens of both hostels

The following were discussed by the anti-ragging committee to prevent ragging.

- ☐ To ensure close monitoring of students and prevent ragging incidents, faculty members are assigned on a rotational basis to patrol areas such as the college, hospital, hostels, canteen, boys' and girls' common rooms, library, and other vulnerable spots.
- ☐ After completing their duties, faculty members are requested to document their observations and feedback in the register maintained in the Dean's chambers.
- ☐ The names and contact details of Anti-Ragging Committee members are prominently displayed in hostel premises to facilitate easy reporting of any concerns.
- ☐ Any incidents of ragging should be immediately reported to the Dean, who will take appropriate action to address the situation.


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Meeting	Anti Ragging Committee
Date & Time	1-11-2023 2.00PM to 2.30 PM
Venue	MEU room
Agenda	Discussion of steps to prevent ragging
Members	1. Dean 2. Medical Superintendent 3. Nodal Officer 4. Members of anti-ragging committee 5. Wardens & Deputy Wardens of both hostels

The following were discussed by the anti-ragging committee to prevent ragging.

1. Anti-ragging committee meeting was conducted on 1-11-2023 at 2.00 PM.
2. Members of the committee attended the meeting.
3. The institution is taking various steps to curb the menace of ragging among students in accordance with the guidelines issued by the Supreme Court of India, University Grants Commission, National Medical Commission, and the Tamil Nadu Dr MGR Medical University.
4. To have a close monitoring of students to prevent ragging incidents, faculty members are posted on turns to go round the college, hospital, hostels, canteen, common room for boys, common room for girls, library, and other vulnerable places to avert any incidence of ragging.
5. On completion of their duty, faculty members are requested to record their views in the register kept in the chambers of the Dean.
6. List of dos and don'ts regarding ragging have been displayed prominently in college and hostel premises.
7. Duty physicians and duty surgeons can conduct rounds in hostel premises during the nights to ensure that the students don't indulge in any untoward activities.
8. Names and contact numbers of anti-ragging committee members have been displayed prominently in hostel premises.
9. If any untoward incident of ragging occurs, it should be brought to the notice of the Dean for appropriate action.
10. The deputy wardens of both hostels are routinely going for rounds twice a day and recording their views in the register.
11. CCTV HD cameras are installed in all common areas of the hostel, with monitoring done regularly.
12. Grille gates to be installed on either side of the quarters housing first year students.

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Meeting	Anti Ragging Committee
Date & Time	10-10-2023 12.00PM to 12.30 PM
Venue	MEU room
Agenda	Discussion of steps to prevent ragging
Members	1. Dean 2. Medical Superintendent 3. Nodal Officer 4. HODs of all departments 5. Wardens & Deputy Wardens of both hostels

The following were discussed by the anti-ragging committee to prevent ragging.

1. Anti-ragging committee meeting was conducted on 10-10-2023 at 12.00 PM.
2. HODs and members of the committee attended the meeting.
3. The institution is taking various steps to curb the menace of ragging among students in accordance with the guidelines issued by the Supreme Court of India, University Grants Commission, National Medical Commission, and the Tamil Nadu Dr.MGR Medical University.
4. To have a close monitoring of students to prevent ragging incidents, faculty members are posted on turns to go round the college, hospital, hostels, canteen, common room for boys, common room for girls, library, and other vulnerable places to avert any incidence of ragging.
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8. Names and contact numbers of anti-ragging committee members should be displayed prominently in hostel premises.
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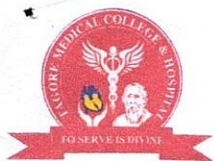
Meeting	Anti Ragging Committee
Date & Time	9-9-2023 12.00PM to 12.30 PM
Venue	MEU room
Agenda	Discussion of steps to prevent ragging
Members	1. Dean 2. Medical Superintendent 3. Nodal Officer 4. HODs of all departments 5. Wardens & Deputy Wardens of both hostels

The following were discussed by the anti-ragging committee to prevent ragging.

1. Anti-ragging committee meeting was conducted on 9-9-2023 at 12.00 PM.
2. HODs and members of the committee attended the meeting.
3. The institution is taking various steps to curb the menace of ragging among students in accordance with the guidelines issued by the Supreme Court of India, University Grants Commission, National Medical Commission, and the Tamil Nadu Dr.MGR Medical University.
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TAGORE MEDICAL COLLEGE AND HOSPITAL RATHINAMANGALAM MINUTES OF MEETING ANTI-RAGGING COMMITTEE – August 2023

Meeting	Anti Ragging Committee
Date & Time	4-8-2023 2.00PM to 2.30 PM
Venue	MEU room
Agenda	Discussion of steps to prevent ragging
Members	<ul style="list-style-type: none">• Dean• Medical Superintendent• Nodal Officer• Members of anti-ragging committee• Wardens & Deputy Wardens of both hostels

The following were discussed by the anti-ragging committee to prevent ragging.

- The Anti-Ragging Committee meeting was held on 4-8-23 with all members present. The Chairperson, welcomed the attendees and emphasized the committee's ongoing efforts to ensure a ragging-free environment in the college.
- Faculty members were reminded to record their observations and feedback after each round in the register maintained in the Dean's office. This practice aids in monitoring any incidents or suspicious activities that require further attention.
- The committee reaffirmed that the names and contact details of Anti-Ragging Committee members remain prominently displayed across hostel premises, ensuring students can easily report any ragging-related concerns.
- It was stressed that any incidents of ragging must be reported immediately to the Dean. The Dean's office will take appropriate action to address the issue and ensure the safety and well-being of all students involved
- The committee outlined the action plan for the upcoming months, which includes:
 - **Ongoing Faculty Rotation:** Ensure regular faculty rounds during evenings and late-night hours.


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MINUTES OF THE INTERNAL COMPLAINTS COMMITTEE

Date : 15.07.2024 (Monday)
Time : 2.30 pm
Venue : MEUROOM
Convenor : Dr Subamalani S, Associate Professor, Department of Physiology

Dr
15/7/24

Minutes of the meeting are as follows

- No complaints or issues were brought in by the members
- Discussed about updates in website about ICC
- Planned for more events to be organized by the committee. Members suggested to organize a regular self defence program.

S. Subamalani

Dr S. Subamalani
(Convenor)

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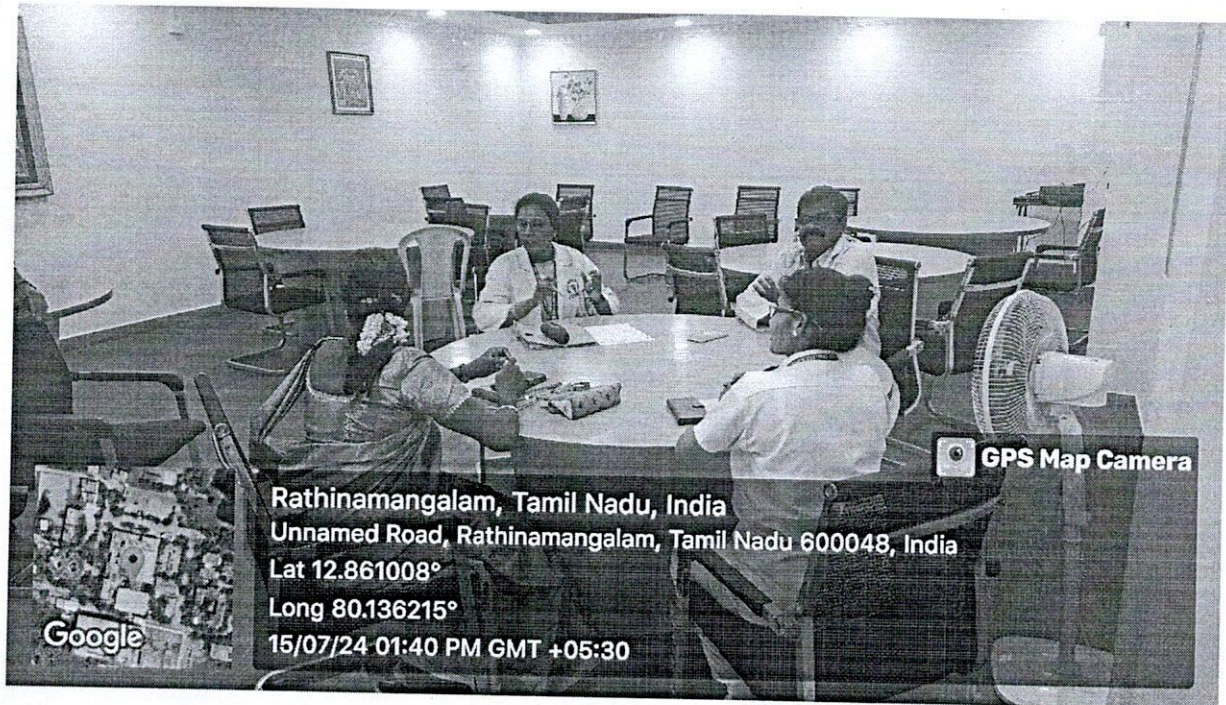
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Long 80.136215°
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S. Subashini

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INTERNAL COMPLAINTS COMMITTEE

July 2024

Date: 15/07/2024

S. No	Name of the Member	Designation	Signature
1.	Dr. S. Subamalani Associate Professor Department of Physiology	Convenor	<i>S. Subamalani</i>
2.	Dr. M. Vani Professor Department of Anatomy	Member	<i>Vani</i>
3.	Dr. B.S Sangeetha Professor Department of Pathology Chief Warden- Girls Hostel	Member	<i>B.S. Sangeetha</i>
4	Dr. I. Kannan, Associate Professor Department of Microbiology Chief Warden- Boys Hostel	Member	<i>I. Kannan</i>
5	Dr. K. Prem Kumar Associate Professor Department of Psychiatry	Member	—
6	Ms. Benedicta Colleen. J Staff Nurse <i>Medical Social Worker</i>	Non-teaching staff	<i>B. Colleen</i> 15/7/24
7	Ms. Annal Jebaraj Staff Nurse <i>Nursing Supervisor</i>	Non-teaching staff	<i>V. Annal</i> 15/7/24
8	Dr. K. Sushmitha	PG representative	—
9	Ms. R.S. Sushanthika	Pre final year – student representative	—
10	Ms. Nafeesah Fathima. S	2 nd year – student representative	—

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MINUTES OF THE INTERNAL COMPLAINTS COMMITTEE

Date : 13.06.2024 (Thursday)
Time : 2.30 pm
Venue : MEUROOM
Convenor : Dr Subamalani S, Associate Professor, Department of Physiology

Minutes of the meeting are as follows

- No complaints or issues were brought in by the members
- Planning sensitization program in association with Anti-ragging committee for the I MBBS 2024-2025 batch.
- Planned for more events to be organized by the committee. Members suggested to organize a regular self defence program.

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Handwritten signature of Dr S. Subamalani
Dr S. Subamalani
(Convenor)

Handwritten signature in pink ink

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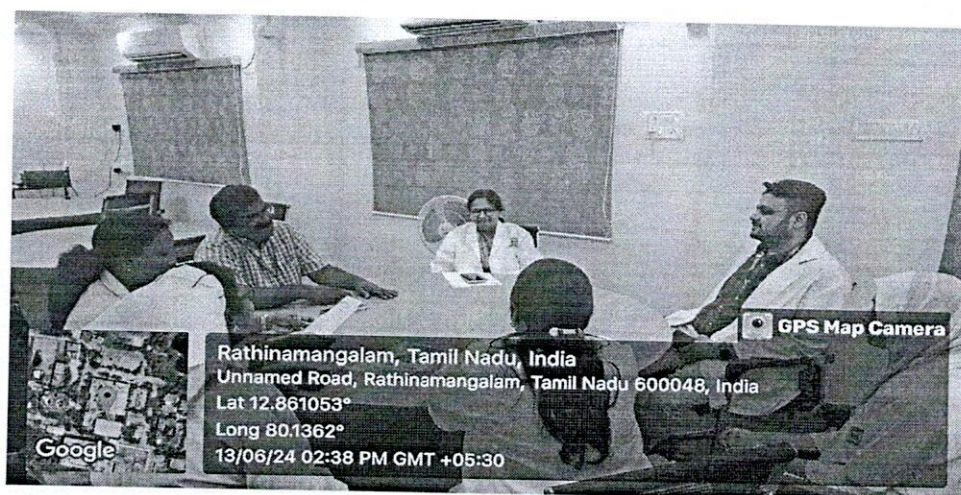
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Pictures of June meetings



S. Subamalani

Dr S. Subamalani

(Convenor)

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INTERNAL COMPLAINTS COMMITTEE

June 2024

Date: 13.06.2024

S. No	Name of the Member	Designation	Signature
1.	Dr. S. Subamalani Associate Professor Department of Physiology	Convenor	<i>S. Subamalani</i> 13/06/2024
2.	Dr. M. Vani Professor Department of Anatomy	Member	<i>M. Vani</i>
3.	Dr. B.S Sangeetha Professor Department of Pathology Chief Warden- Girls Hostel	Member	<i>B.S Sangeetha</i> 13/06/2024
4	Dr. I. Kannan, Associate Professor Department of Microbiology Chief Warden- Boys Hostel	Member	<i>I. Kannan</i>
5	Dr. K. Prem Kumar Associate Professor Department of Psychiatry	Member	<i>K. Prem Kumar</i>
6	Benedicta Colleen. J Staff Nurse	Non-teaching staff	—
7	Annal Jebaraj Staff Nurse	Non-teaching staff	—
8	Dr. K. Sushmitha	PG representative	—
9	Ms. R.S. Sushanthika	Pre final year – student representative	—
10	Ms. Nafeesah Fathima. S	2 nd year – student representative	<i>N. Fathima S.</i>

[Signature]
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MINUTES OF THE INTERNAL COMPLAINTS COMMITTEE

Date : 08.05.2024 (Wednesday)
Time : 2.00 pm
Venue : ICC ROOM
Convenor : Dr Subamalani S, Associate Professor, Department of Physiology

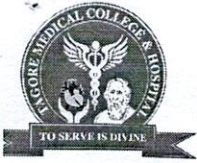
Minutes of the meeting are as follows

- Feedback about the about Self-defense program to be organized in the month of April for the First MBBS 2024
- Planned for more events to be organized by the committee. Members suggested to organize a regular self defence program.


Dr S. Subamalani
(Convenor)




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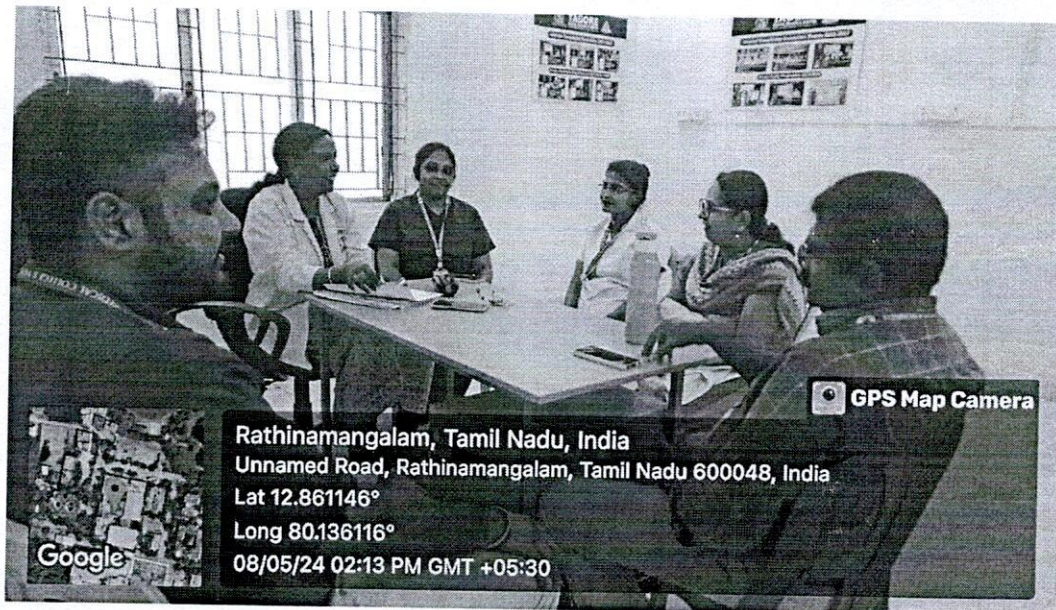
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Pictures of May meetings



Dr S. Subamalani

S. Subamalani
(Convenor)

Subamalani
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INTERNAL COMPLAINTS COMMITTEE

May 2024

Date: 08/05/2024

S. No	Name of the Member	Designation	Signature
1.	Dr. S. Subamalani Associate Professor Department of Physiology	Convenor	<i>S. Subamalani</i>
2.	Dr. M. Vani Professor Department of Anatomy	Member	<i>M. Vani</i>
3.	Dr. B.S Sangeetha Professor Department of Pathology Chief Warden- Girls Hostel	Member	<i>B.S Sangeetha</i>
4	Dr. I. Kannan, Associate Professor Department of Microbiology Chief Warden- Boys Hostel	Member	<i>I. Kannan</i>
5	Dr. K. Prem Kumar Associate Professor Department of Psychiatry	Member	<i>K. Prem Kumar</i>
6	Benedicta Colleen. J Staff Nurse	Non-teaching staff	<i>Benedicta Colleen. J</i>
7	Annal Jebaraj Staff Nurse	Non-teaching staff	<i>Annal Jebaraj</i>
8	Dr. K. Sushmitha	PG representative	—
9	Ms. R.S. Sushanthika	Pre final year – student representative	—
10	Ms. Nafeesah Fathima. S	2 nd year – student representative	—

[Signature]

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MINUTES OF THE INTERNAL COMPLAINTS COMMITTEE

Date : 08.04.2024
Time : 2.30 pm
Venue : ICC ROOM
Convenor : Dr Subamalani S, Associate Professor, Department of Physiology

Minutes of the meeting are as follows

- Sensitization program conducted on 21.03.2024 for Second year MBBS students by Dr. K Prem Kumar Associate professor, Dept of Psychiatry about Drug Awareness & Anti Ragging Awareness.
- Program for giving brief knowledge about various committees and how to approach and the functions of each committee.
- Discussed about the Self-defense program to be organized shortly.
- Students' members not attended the meeting.

S. Subamalani

Dr S. Subamalani
(Convenor)

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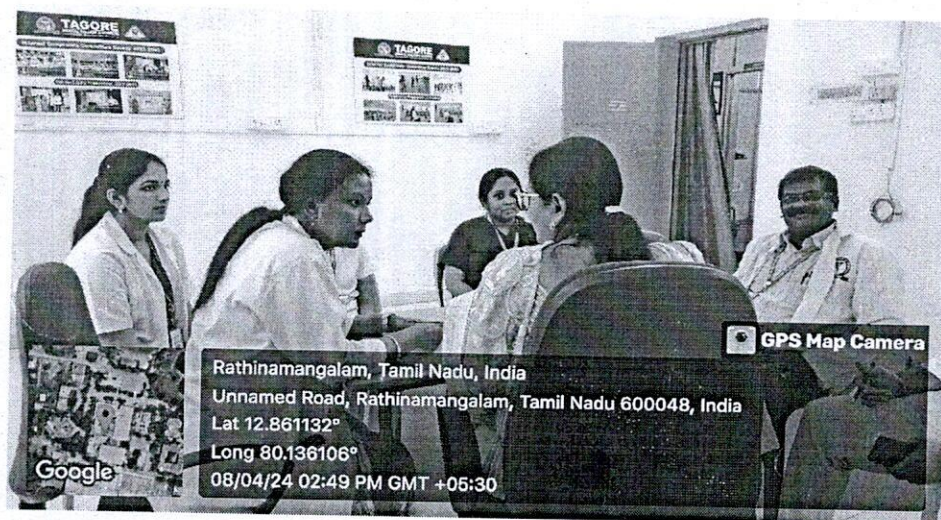
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Pictures of April meetings



Ref No: TMCH/ICC/2024/0

S. Subamani
Dr S. Subamalani

Subamani
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INTERNAL COMPLAINTS COMMITTEE

April 2024

Date: 08/04/2024

S. No	Name of the Member	Designation	Signature
1.	Dr. S. Subamalani Associate Professor Department of Physiology	Convenor	<i>S. Subamalani</i> 08/04/2024
2.	Dr. M. Vani, Professor, Department of Anatomy	Member	<i>Dr. M. Vani</i> 08/04/2024
3.	Dr. I. Kannan, Associate Professor Department of Microbiology Chief Warden- Boys Hostel	Member	<i>I. Kannan</i> 8/4/24
4	Dr. B.S Sangeetha, Associate Professor Department of Pathology Chief Warden- Girls Hostel	Member	<i>B.S Sangeetha</i> 08/04/2024
5	Dr. K. Prem Kumar, Associate Professor, Department Psychiatry	Member	<i>K. Prem Kumar</i>
6	Benedicta Colleen. J, Staff Nurse	Non-teaching staff	
7	Annal Jebaraj, Staff Nurse (Nursing Supervisor)	Non-teaching staff	9080033517 <i>Annal Jebaraj</i> 08/04/24
8	Dr. K. Sushmitha	PG representative	<i>Sushmitha.K</i> (9962158128)
9	Ms. R.S. Sushanthika	Pre final year – student representative	—
10	Ms. Nafeesah Fathima. S	2 nd year – student representative	—

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MINUTES OF THE INTERNAL COMPLAINTS COMMITTEE

Date : 18.03.2024


Time : 1.30 pm

Venue : ICC ROOM.

Convenor : Dr Subamalani S, Associate Professor, Department of Physiology

Minutes of the meeting are as follows

- Sensitization program planned for Second Year on 20/03/2024 & Final Year on 26/03/2024 by Dr. K Prem Kumar Associate professor, Dept of Psychiatry.
- Program for giving brief knowledge about various committees and how to approach and the functions of each committee.
- Discussed about the Self-defense program to be organized shortly.
- Anti- Ragging committee has scheduled anti ragging duty for Duty doctors to visit Hostels from 7.00 to 9.00 pm.
- Staff nurse and the students members have not attended the meeting.


Dr S. Subamalani
(Convenor) 19/03/2024




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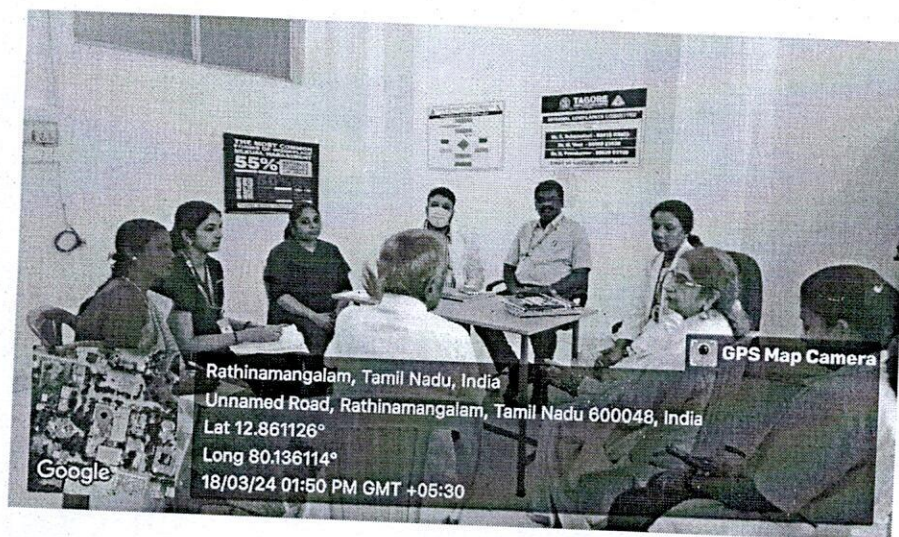
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Pictures of March meetings



Ref No: TMCH/ICC/2024/0

Dr S. Subamalani

S. Subamalani
(Convenor)

Subamalani
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INTERNAL COMPLAINTS COMMITTEE

March 2024

Date:

S. No	Name of the Member	Designation	Signature
1.	Dr. S. Subamalani Associate Professor Department of Physiology	Convenor	S. Submalini 18/02/24
2.	Dr. M. Vani, Professor, Department of Anatomy	Member	Dr. M. Vani 18/2/24
3.	Dr. I. Kannan, Associate Professor Department of Microbiology Chief Warden- Boys Hostel	Member	Dr. I. Kannan 18/3/24
4	Dr. B.S Sangeetha, Associate Professor Department of Pathology Chief Warden- Girls Hostel	Member	Absent
5	Dr. K. Prem Kumar, Associate Professor, Department Psychiatry	Member	Dr. K. Prem Kumar 18-3-2024
6	Benedicta Colleen. J, Staff Nurse	Non-teaching staff	-
7	Annal Jebaraj, Staff Nurse	Non-teaching staff	-
8	Dr. K. Sushmitha	PG representative	Sushmitha.K 18/3/24
9	Ms. R.S. Sushanthika	Pre final year – student representative	-
10	Ms. Nafeesah Fathima. S	2 nd year – student representative	-


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MINUTES OF THE INTERNAL COMPLAINTS COMMITTEE

Date : 08.02.2024

Time : 2.00 pm

Venue : MEU ROOM

Convenor : Dr Subamalani S, Associate Professor, Department of Physiology

Minutes of the meeting are as follows

- Discussed about the complaint received on February 5th - First year student against second year. The Issue got resolved by a quorum of five members from different committe
- Preventive measures were discussed and planned to execute.
 - Sensitization program planned for First Year on 09/02/2024 by Dr. K Prem Kumar Associate professor, Dept of Psychiatry.
 - Sensitization program planned for second year on 12/02/2024 by Dr. K Prem Kumar Associate professor, Dept of Psychiatry.
 - Program for giving brief knowledge about various committees and how to approach and the functions of each committee.
- Suggestions given to Grievance Redressal committee to shift the Grievance box
- Suggestions given to Anti- Ragging committee to schedule anti ragging duty for Duty doctors to visit Hostels from 7.00 to 9.00 pm.
- Boy Hostel warden Dr. I Kannan (member of ICC) suggested for appointing one more deputy warden.

S. Subamalani

Dr S. Subamalani

(Convenor)

5/11

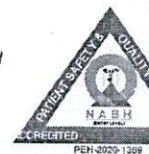
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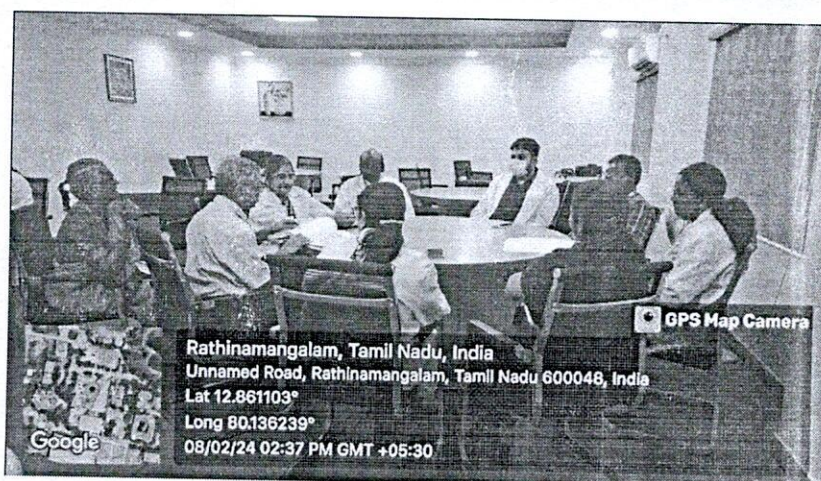
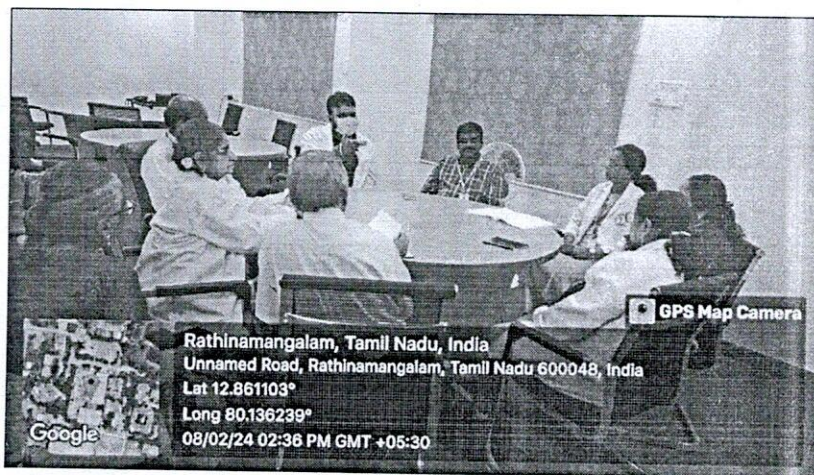
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Pictures of February meetings



Ref No: TMCH/ICC/2024/02

S. Subamalini
Dr S. Subamalani

(Convenor)

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INTERNAL COMPLAINTS COMMITTEE

FEBRUARY 2024

Date: 08.02.2024.

S. No	Name of the Member	Designation	Signature
1.	Dr. S. Subamalani Associate Professor Department of Physiology	Convenor	<i>S. Subamalani</i>
2.	Mr. M. Deivanandam, Senior advocate, Madras High Court	External expert	-
3	Mrs. Varsha Aswani, Founder- Born to win Research foundation Trust	Social Worker	-
4	Dr. M. Vani, Professor, Department of Anatomy	Member	<i>[Signature]</i>
5	Dr. I. Kannan, Associate Professor Department of Microbiology Chief Warden- Boys Hostel	Member	<i>[Signature]</i> 08/2/24
6	Dr. B.S Sangeetha, Associate Professor Department of Pathology Chief Warden- Girls Hostel	Member	<i>[Signature]</i> 08/02/2024.
7	Dr. K. Prem Kumar, Associate Professor, Department Psychiatry	Member	<i>[Signature]</i>
8	Benedicta Colleen. J, Staff Nurse	Non-teaching staff	-

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9	Annal Jebaraj, Staff Nurse	Non-teaching staff	-
10	Dr. K. Sushmitha	PG representative	-
11	Ms. R.S. Sushanthika	Pre final year – student representative	University Exam
12	Ms. Nafeesah Fathima. S	2 nd year – student representative	University Exam.
13.	Mrs. Meenakshi, Warden (Deputy).	Dr. Warden NBBSS Girls Hostel	Al Meenakshi

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MINUTES OF THE INTERNAL COMPLAINTS COMMITTEE

Date : 09.01.2024
Time : 2.00 pm
Venue : MEU ROOM
Convenor : Dr. Subamalani S, Associate Professor, Department of Physiology

Minutes of the meeting are as follows

- No complaints or issues were brought in by the members
- Introduction of New Member in the Committee
- Discussed about Annual Report preparation
- Discussed about Action plan for the year 2024.
- Discussed about the event calander for 2024
- Geo tagged photos were taken at the meeting for documentation

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11/1/24

Dr. Subamalani
Dr S. Subamalani 10/01/2024
(Convenor)

Ref No: TMCH/ICC/2024/01

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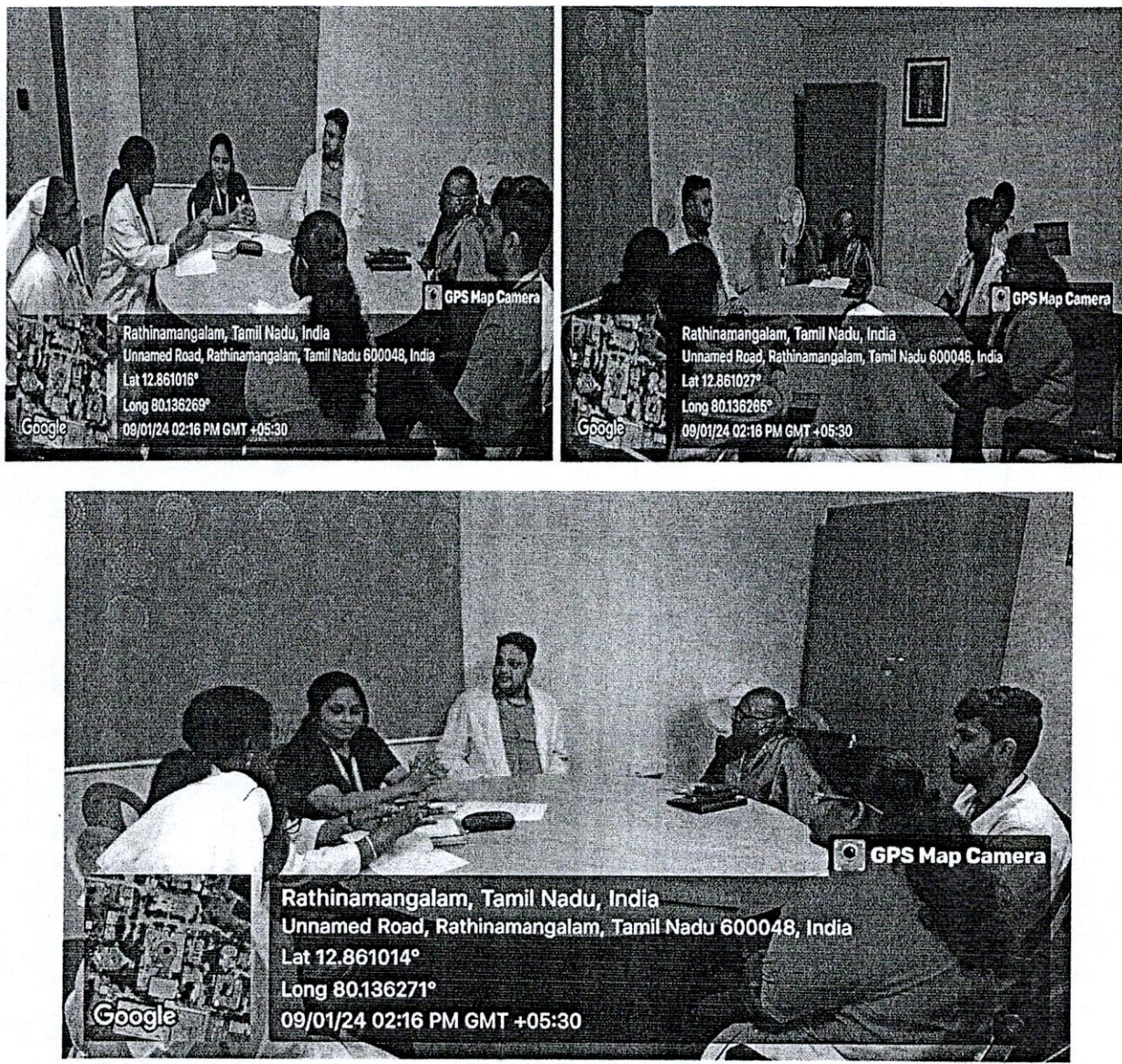
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Pictures of January meetings



S. Subamalani
Dr S. Subamalani

(Convenor)

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MINUTES OF THE INTERNAL COMPLAINTS COMMITTEE

Date : 27.11.2023
Time : 2.00 pm
Venue : MEU ROOM
Convenor : Dr. R. Geetha, Professor, Department of Pharmacology

Minutes of the meeting are as follows

- No complaints or issues were brought in by the members
- Guest lecture on gender equity was conducted on 22/11/23. Dr Meena from KGH was the speaker
- Self defense awareness program was conducted on 23/11/23
- Meeting reports were submitted to the dean
- Geo tagged photos were taken at the meeting for documentation


Dr. R. Geetha, MD
(Convenor)

Ref No: TMCH/ICC/2023/58


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MINUTES OF THE INTERNAL COMPLAINTS AND PREVENTION OF GENDER HARASSMENT COMMITTEE

Date : 11.10.2023

Time : 2.00 pm

Venue : MEU ROOM


Convenor : Dr. R. Geetha, Professor, Department of Pharmacology

Minutes of the meeting are as follows

- No complaints or issues were brought in by the members
- New Members from first year MBBS to be added
- Sensitization program will be conducted next month
- Geo tagged photos were taken at the meeting for documentation

93
8/11

Ref No: TMCH/ICC/2023/56


Dr. R. Geetha, MD

(Convenor)
PROFESSOR
DEPARTMENT OF PHARMACOLOGY
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MINUTES OF THE INTERNAL COMPLAINTS AND PREVENTION OF GENDER HARASSMENT COMMITTEE

Date : 12.09.2023

Time : 2.00 pm

Venue : MEU ROOM

Convenor : Dr. R. Geetha, Professor, Department of Pharmacology

Minutes of the meeting are as follows

- No complaints or issues were brought in by the members
- Geo tagged photos were taken at the meeting for documentation

Dr. R. Geetha, MD

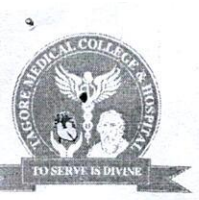
(Convenor)

PROFESSOR

**DEPARTMENT OF PHARMACOLOGY
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Ref No: TMCH/ICC/2023/54



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MINUTES OF THE INTERNAL COMPLAINTS AND PREVENTION OF GENDER HARASSMENT COMMITTEE

Date : 08.08.2023
Time : 2.00 pm
Venue : MEU ROOM
Convenor : Dr. R. Geetha, Professor, Department of Pharmacology

Minutes of the meeting are as follows

- No complaints or issues were brought in by the members
- First year student representatives were not able to attend due to class
- Geo tagged photos were taken at the meeting for documentation

93/
8/24


Dr. R. Geetha, MD

(Convenor)
PROFESSOR
DEPARTMENT OF PHARMACOLOGY
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Ref No: TMCH/ICC/2023/52